

## Registration Form

**Course Title:** Power System Protection and Protective Device Coordination

**Location:** The course will be held in the conference spaces in Tulsa Technology's, Career Training Center, 35th and S. Memorial Drive, Tulsa, OK

**Dates and Times:** 0800 hours Monday, **September 10**, 2018 to 1100 hours Friday, **September 14**, 2018.

Note: Attendance for all sessions is required for obtaining the full 3.3 CEUs.

**Registration:** Presently there are *spaces allocated for 18 students*. Registration or cancellations for the course should be submitted prior to the *cutoff date of 31 August* to ensure availability of lecture materials, and for refunds. See tuition cancellation policies below. ***I.E.E.E. members must have registration submitted two weeks prior to course and membership verified by I.E.E.E. for 10% discount eligibility.***

**Hotel Reservations, Information, and Policies:** There are eight hotels immediately north of the Tulsa Tech campus within walking distance. A site map is available on the Quadrelec website. There are also nine eating establishments around the hotels within walking distance. No hotels have been contracted with for this course session. It will be up to the attendee to make those arrangements.

- Nearest airport: Tulsa International, 7 miles from the Tulsa Tech campus.

**Course Tuition:** \$2,200.00 (US) for non-IEEE members, \$1,980.00 (US) IEEE members only. Tuition should be paid directly to Quadrelec Engineering Corp.

(Note: Tuition covers lecture reference materials and one copy of the book "A Practical Guide to Short-Circuit Calculations, 2<sup>nd</sup> Edition" by Conrad St. Pierre. See cutoff dates above.)



(Please print or type all information. **Fax or mail pages 2 and 3 of this form to the address or fax number below**)

**Student Information**

Name of student: \_\_\_\_\_

Company or Organization Represented: \_\_\_\_\_

Full name desired on C.E.U. Certificate: \_\_\_\_\_

Certificate Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Student Phone Number: \_\_\_\_\_

Student E-mail Address: \_\_\_\_\_

(Note: Email addresses are not distributed to any other commercial firm or individual)

I.E.E.E. Member Number: \_\_\_\_\_ **(Required for 10% IEEE discount)**

Professional Engr. License Number: \_\_\_\_\_ **(Required for Florida only for IEEE CEUs)**

**Method of Payment:**

Except for a company purchase order or government training form or other government procurement purchase orders, **payment will be expected prior to 6 September, 2018.**

I will be paying the tuition of this course by:

(Please check one and provide requested information)

\_\_\_\_\_ Credit Card (Charges will not be made prior to the payment date above in case of cancellation. Card information is not retained by the company. Only Visa, MasterCard, American Express, Discover/Novus, Diner's Club/Carte Blanche, Japanese Credit Bureau, enRoute, debit cards and EBT (Electronic Benefit Transfer) can be accepted. **If not contacted, please call in the information for billing to 918-744-7172 one week prior to the course.**)

Authorized Credit Card Signature: \_\_\_\_\_

Card Holder Telephone Number: \_\_\_\_\_

\_\_\_\_\_ Check (Make checks payable to Quadrelec Engineering Corp.)

\_\_\_\_\_ Government training request or other government purchase order

\_\_\_\_\_ Bill us:

Send Bills to:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**QUADRELEC**  
**ENGINEERING CORPORATION**

SETTING THE STANDARD

Purchase Order or government form tracking number: \_\_\_\_\_

Signature of Authorized Company Representative

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Position in Company: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Payment information other than credit cards and this registration form can be mailed or faxed to the company at:

Quadrelec Engineering Corp.  
4338 S. Jamestown Ave.  
Tulsa, OK 74135  
FAX: 918-744-7106

**Tuition Refunds:** Registrations must be received no later than cutoff date listed above in the registration information so that adequate student materials and space can be made available and so that IEEE membership can be verified. For a full refund of any pre-paid tuition for this course, cancellation must be received in writing no later than cutoff date listed above. If cancellations are received after that date, there will be a \$300 assessment per student deducted from any refunded prepaid amounts or government purchase orders.

**Advance Shipment of Training Materials**

Advance shipment of the student workbook and textbook used for the course will only be shipped to the student in advance of the course upon receipt of full payment of the course fee. Payment for course fee and advance workbooks and textbooks will be **non-refundable** and not subject to the Tuition Refund clause above. An additional shipping and handling charge of \$50.00 will be required in addition to the course fee, for advance shipment of these materials.